

Rudston Parish Council

Annual Parish Council Meeting

Wednesday 26 May 2021 – 7:30pm
DRAFT

Present: Mr B Warcup (Chairman)
Mr S Rhodes (Vice-Chairman)
Mrs E Potter
Mr I Simmonds
Mr C Shanks
Mr R Overfield
Mr R Todd
Mrs S Todd (Clerk)

1. Apologies

Mrs A Starkey, Mr T Smallwood, Mrs S Tompkin

2. Minutes of the Meeting held on 23 July 2020

The minutes of the meeting held 23 July 2020 were agreed and signed as a true record with an amendment to add Mrs Potter as attending.

3. Election of Chairman and Vice-Chairman

Mrs Potter proposed that Mr Warcup continue as Chairman, this was seconded by Mr Rhodes and agreed by all. Mr Warcup agreed to take on the role for a third year.

Mr Simmonds proposed that Mr Rhodes continue as Vice-Chairman, this was seconded by Mrs Potter and agreed by all. Mr Rhodes agreed to continue in the role.

4. Declarations of Interest

No interests were declared.

5. Public Representations

There were no public representations.

6. Matters Arising:

(i) Centrica Fund (£5,000 received 13/05/2020)

Suggestions received from the public so far include: covered football spectator facilities, practice wall with goal markings, tennis net line, basketball nets. It was agreed that some of the money would be used to refurbish the village sign. It was agreed to put a notice in the next newsletter inviting further suggestions for community focused projects.

- (ii) Traffic Surveys
No decision as yet on further action.
- (iii) Code of Conduct
The Clerk is to send a reminder to those who have not yet responded to confirm they have read and will adhere to the code.
- (iv) Emergency Plan
Mrs Potter suggested forming a sub-committee to update the plan. Mrs Potter is to send the current copy to Mr Rhodes for his input. It was agreed to put a notice in the newsletter asking for volunteers with key skills to be named in the plan. Mrs Potter is to send a list of key skills to the Clerk.

7. Planning Applications

Planning applications received since the last meeting were advised as below and noted.

DATE	REF	LOCATION	DETAILS	PC	ERYC STATUS
15/07/2020	20/02018/PLF	Eastgate House, East Gate	Installation of new windows to side and velux roof window to front	No Objections	Approved
04/08/2020	20/02291/PLF	Ivy Cottage, Long Street	Erection of replacement dwelling following demolition of existing dwelling	No Objections	Approved
10/08/2020	20/02405/PLF	White Rose, East Gate	Erection of a single storey extension to rear and conversion of existing garage to additional living accommodation	No Objections	Approved
25/08/2020	20/02541/PLF	Bosville Arms, High Street	Erection of single storey extension to side and construction of ramp to provide wheelchair access	No Objections	Approved
28/08/2020	20/02252/PLF	The Forge, Middle Street	Erection of 2 storey and single storey extension with balcony	No Objections	Approved
26/01/2021	20/04191/PLF	Breeze Farm, Kilham Lane	Erection of replacement dwelling	No Objections	Pending
08/04/2021	21/00910/PLF	Lane North of Denby House, Burton Road	Erection of a livestock building for pig finishing and associated feed bins	No Objections	Pending
26/04/2021	21/01129/PLF	Lane East of Oakdale, East Gate	Erection of a detached dwelling with associated access and parking following demolition of existing building	No Objections	Pending

8. SLCC Membership Renewal

The Clerk reported that the renewal of the SLCC Membership was due at a total cost of £80. As in the previous year the Clerk requested that this cost be shared amongst the 2 Parish Council's that she worked for. The other Parish Council had already agreed to this. It was agreed by all that Rudston would contribute £40.

9. Approval of Annual Accounts

Copies of the year end 2020/2021 accounts and asset register had been distributed to the members prior to the meeting.

- (i) The accounts do not qualify for exemption as the income and expenditure exceeded £25,000.

- (ii) The Clerk confirmed that Ms Jennifer Hobson had kindly undertaken the Internal Audit for the Parish Council accounts. There were no issues reported.
- (iii) The Annual Governance Statement 2020/2021, Accounting Statements 2020/2021 were approved by all and duly signed by both the Clerk and the Chairman. The Year End Accounts 2020/2021 were approved by all and duly signed by the Chairman.
- (iv) Mr Simmonds raised an issue with the VAT reclaim relating to the Tennis Club transactions which may not meet regulations. Mr Todd agreed this issue needs investigating. The payments made on behalf of the Tennis Club are the cause of the accounts income and expenditure exceeding £25,000 which consequently have not allowed us to qualify as exempt. Therefore the accounts will be sent to the external auditor for review.
- (v) The asset register was inspected and the following issues raised:
 - Should Bowls Club mowers be included due to the recent query on ownership which developed from the recent insurance claim?
 - Query on Ref 03 – land lying to the north of Church Lane, is the location of Corner Garden correct?
 - Should the village sign be included?
 - Should the street lights be included?
- (vi) Mr Overfield wished to be removed as a bank signatory once a current issue has been resolved.

10. Members' Village Issues

- Mr Warcup reported that a footpath is required between Burton Fleming Road and Corner Garden. The Clerk is to contact the Ward Councillors to assist with the matter at ERYC.
- Mr Warcup reported that the railings on Water Lane have been damaged due to a tree falling on it.
- Mr Warcup reported that the road gullies have been cleared out but may still be blocked.
- Mr Rhodes reported that Kilham Playing Fields are planning a tractor run for charity (Air Ambulance) to be held on a Sunday in December, which will travel along East Gate and Church Lane, and are asking if Rudston Parish Council have any objections.
- Mr Rhodes reported that Mr Martin Tufnell has kindly been cutting the grass regularly at the playground but has had to replace his mower recently. Mr Rhodes proposed we make a donation to cover half the cost which amounts to £750.00. All voted in favour.
- Mr Rhodes raised the matter of the village Christmas tree and should a new one be purchased each year at a cost of approximately £100.00

11. Date, Time and Place of Meetings for 2021

Dates are to be confirmed once we have a clearer view of Coronavirus restrictions being lifted and the village hall can re-open.