

Minutes of a Meeting held in the Village Hall on

Thursday, 4<sup>th</sup> May, 2017.

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1. Present: Mr. N. Watson (Chairman)  
Mr. T. Smallwood  
Mrs. A. Starkey  
Mr. B. Warcup  
Mr. P. Wood  
Mr. S. Rhodes  
Mr. R. Overfield  
Ms. J. Hobson (Clerk)  
Councillor Paul Lisseter  
Mr Patrick Pennock  
Mrs Marie Pennock

1. Apologies: Apologies were received from Mrs E Potter, Mrs S Tompkin, Mr C Shanks and Councillor's Jane Evison and Jonathan Owen.

2. Minutes of Previous Meeting

The Minutes of the meeting held on 5<sup>th</sup> April, 2017, were agreed and signed as a true record.

3. Election of Chairman & Vice-Chairman

Mrs. Starkey proposed that Mr. Watson continue as chairman, seconded by Mr. Rhodes. All agreed and Mr. Watson agreed to continue in the post. Mrs. Starkey proposed that Mr. Warcup continue as vice-chairman, seconded by Mr. Rhodes. All agreed and Mr. Warcup agreed to continue.

4. Declarations of Interest

There were no declarations of interest.

5. Public Representations

There were no public representations.

6. Matters Arising:

(i) Defibrillator (item 5i)

The Chair apologised to the members as he reported that he had not yet found the time to sort the VETS list out. The Clerk confirmed that despite two adverts in previous newsletters there had been no volunteers come forward for the VETS list. It was suggested that the wording surrounding the availability of anyone who wished to volunteer was prohibitive and realistically no-one could be expected to be available 24/7. The Clerk agreed to alter the wording for the newsletter. There was also expectation that some of the people who attend the training session on 10<sup>th</sup> June may volunteer. The Clerk had purchased an A5 whiteboard for recording the defibrillator system checks. The whiteboard was handed to Mrs Starkey who was undertaking the checks on a regular basis.

(ii) Emergency Plan (item 5ii)

The Chair again apologised as he had not found the time as yet to bring the Emergency Plan up to date. He would hope to do this soon.

(iii) Environment Agency – Dirty Water (item 11)

The Clerk read out an e-mail received in response to the request to the Environment Agency to report back on their investigations into the issue previously reported. The officer had re-visited the site and had found the discharge but was unable to pin-point the source. He confirmed that he would be writing to the 3 possible properties asking them to investigate further and take any relevant remedial action. It was requested that the Clerk continue to pursue the matter until it had been satisfactorily resolved.

7. Parish Councillor Vacancy

As Mr Patrick Pennock had been the only candidate to apply for the Casual Vacancy the Chair proposed that Mr Patrick Pennock be co-opted as a member. All agreed. The Chair welcomed Mr Pennock to the council and the Clerk handed Mr Pennock the necessary paperwork.

8. Cluster Meetings

The Chair confirmed that he had had further discussions with Cllr Evison regarding the arrangement of a cluster meeting, along with other local Parish Councils, to involve the planning department. Cllr Evison had confirmed that the planning department had agreed to attend. Further details would follow once this had been arranged.

9. Long Street Noticeboard

In the absence of Mr Shanks, the Clerk read out a written comment previously provided by Mr Shanks which read “I have contacted Mr A Byfield for a quotation for replacing the noticeboard on Long Street”. The matter would be discussed at the next meeting.

10. Parish Paths Survey

In the absence of Mr Shanks, the Clerk read out a written comment previously provided by Mr Shanks which read “In conjunction with Mr B Warcup we are working through the paths survey. Mr Simon Dawson has removed the tree overshadowing the fence near the village hall.”

Mr Warcup then asked for confirmation as to what paths were to be included in the survey. The Chair confirmed his understanding of which paths were included and which were not. Mr Overfield commented on the fact that some bridle ways had been blocked by local farmers. Mr Overfield was to pass this information to Mr Warcup who would raise the subject during the forthcoming Village Taskforce Walkabout.

Mr Warcup concluded that he would complete the Parish Paths Survey paperwork accordingly.

11. Bus Services / Parish Transport Champion Nomination Form

The Clerk read out an e-mail received from ERYC which requested that the enclosed Parish Transport Champion Nomination form be completed and returned. As the e-mail had not contained any specific information about the scheme, Cllr Lisseter was able to provide members with a brief summary of what the scheme was about. It was to acquire local representatives who would liaise with transport services over issues with local bus services. As no-one present wished to be nominated the Chair suggested that the subject be carried forward to the next meeting.

Mr Overfield commented on the ridiculousness of there being two buses which came through the village to take residents to Bridlington and Driffild yet both journeys had no return route.

#### 12. Approval of Annual Accounts

The members had been previously presented with a copy of the annual accounts which were approved by all. The Annual Governance Statement 2016/17 was approved by all and signed by the Chair and Clerk. The Annual Accounting Statements 2016/17 were then approved by all and signed by the Chair and Clerk.

#### 13. Appoint an Internal Auditor

Mr Wood confirmed that Mr David Mackie had agreed to undertake the Internal Audit for the council. All agreed to Mr Mackie being appointed. The Clerk would arrange the Internal Audit with Mr Mackie.

#### 14. Approval of Asset Register

The members had been previously presented with a copy of an Asset Register which the Clerk had compiled using historic records handed down from the previous Clerk. It was noted that there should be the addition of the Playground Equipment purchased around 2009/2010. The Clerk was to try to find out the full details and add this to the register.

#### 15. Members' Village Issues

Mr Warcup reported that he had been made aware of an issue with wheelchair access around the village. Not only were many paths too narrow for wheelchair access but the footpath outside the telephone box needed the curb dropping to make it easier for wheelchair users. Mr Warcup would discuss this at the forthcoming Village Taskforce Walkabout.

Mrs Starkey reported that there was a pot hole outside Water Lane. The Chair suggested that this be reported on FixMyStreet.com and added to the list for discussion at the Village Walkabout.

Mr Rhodes had received a request regarding the possibility of a second defibrillator been acquired for the other end of the village from the current defibrillator. It was agreed that funding options would be looked into. The Clerk was to write to North Wolds Lions Club to request help with funding. The Clerk and Chair would also apply to the Lissett Community Wind Farm Fund this year to try to acquire funding.

#### 16. Payment of Accounts

#### **Rudston Parish Council Transactions and Finance Statement for April**

<u>Description</u>	<u>Current A/C</u>	<u>Deposit A/C</u>	<u>Total</u>
Opening Balance	£1492.95	£1276.12	£2769.07
Village Hall Hire	(£7.50)		
Burton Fleming SLCC Contribution	(£31.00)		
VAT Refund		£1588.64	
Precept		£3250.00	
<b>Closing Balance</b>	<b>£1454.45</b>	<b>£6114.76</b>	<b>£7569.21</b>

The above transactions were received and approved by the members.

17. Correspondence

- (i) Letter received from ERYC who administer the Lissett Community Wind Farm Fund to advise that the fund was now open for applications this year. Closing date for applications is 30<sup>th</sup> June 2017.
- (ii) The Clerk reminded members that the Village Taskforce Walkabout was to take place at 9.30am 26<sup>th</sup> June, meeting at the Bosville Arms.

18. Date, Time & Place of Next Meeting

The next meeting is to be held in the Village Hall on **Wednesday, 28<sup>th</sup> June 2017**, at 7.30 p.m.

There being no further business the meeting closed at 7.50 p.m.